

Regular Dismissal times (before extended care begins):

- First Grade may be picked up at 2:15, and must be picked up no later than 3:30.
- Second-Eighth Grades may be picked up at 3:15 and must be picked up no later than 3:30.
- Preschool/Kindergarten students may be picked up at 12:30 or 3pm, and must be no later than 12:40 or 3:15.

The Extended Care program is designed for BVWS enrolled students. Child(ren) must attend school that day in order to attend Extended Care on that day!

- For preschool & kindergarten 3:15 - 5:15pm
- For 1st-8th grades 3:30 - 5:15pm

Final pick-up window is 5:15-5:30 **Late pick up will be billed at \$2 per minute late**

Registering for extended care on this form adds extended care to your BigSIS/Ravenna Invoice. Contracted amounts are added to your payment plans in scheduled payments.

CHILD'S FIRST NAME:	CHILD'S LAST NAME:
Date of Birth:	Grade/Class:

Schedule/Pricing options (approximately 20-50% discount from non-contracted rates)

- ☐ Aftercare: 5 Days \$2,000.00 spread across payment schedule
- ☐ Aftercare: 3 Days \$900.00 spread across payment schedule
- ☐ Aftercare: 1 day \$420.00 spread across payment schedule

☐	☐	☐	☐	☐
M	T	W	Th	F

- All enrolled students, Pre-K/Kindergarten - Eighth Grade, who are on the school grounds after dismissal and who are not enrolled in the Extended Care Program, will be signed into the Extended Care Program by a staff member on a drop-in basis. Students may not wait in the office or elsewhere on campus for parents' arrival. Certain limited exceptions can be established by prior arrangement with the administration for older students whose parents have given written permission for their child to walk or bike from school. Drop-in (\$18 per hour) and late charges through the end of the month will be billed by the 10th of the following month and are due by the 20th.
- Parents, legal guardians (or individuals authorized for pick-up) are responsible for personally signing out the student on the official Extended Care attendance sheet. In the absence of a proper signature on the daily Extended Care attendance sheet, the office will bill as if the student stayed until 5:15 p.m. closing.

- Students will be dismissed from the program only to the person(s) listed on the registration form. If someone different is to pick up the student due to unusual circumstances, the authorized person—and not the person who is picking up the student—must notify the office in advance.
- Parents who are picking up their children from the Extended Care Program must collect their child(ren)'s things and depart in a timely manner. Once you sign out your child you are responsible for supervising them, and you must be outside the fenced EC area, so that the Extended Care staff can properly account for remaining students in their care. If other play structures are in use by other classes, please keep your child out of these classes.
- Parents will incur a late fee for any child left after 5:30 p.m. at a rate of \$2.00 per minute late (invoiced additionally and then paid to teacher). Emergency contacts will be called if students are not picked up by 5:30 p.m. At this time, the Extended Care Director may take such other steps as will secure the safety of the child and discharge the responsibility of Boulder Valley Waldorf School, with charges continuing to accrue until children are released to their authorized caregivers. At a certain point in the evening, consistent with local schools' policies, children will be left in care of the Sheriff's Department.
- Contracted Extended Care must be paid even if a student is absent on a particular day or is picked up before his or her registered time. There will be no refunds or exchanges of dates.
- Anyone failing to adhere to the policies, procedures, or payment schedule will be requested to leave the program.

Parent/Guardian

Date

Name (Printed)

Boulder Valley Waldorf School does not discriminate on the basis of race, color, religion, national or ethnic origin in the administration of its educational policies, admissions policies, scholarship and loan programs, athletic or other school administered programs.